

കാലിക്കുട്ട് സർവകലാശാല ബി. ടെക് പ്രാക്ടിക്കൽ
പരീക്ഷ നടത്തിപ്പിന്റെ TA & DA ക്ലെയിം ചെയ്യുവാനുള്ള
നിർദ്ദേശങ്ങൾ

(സെൽഫ് ഫിനാൻസിങ് കോളേജ് അധ്യാപകർക്ക്)

****യാത്ര ചിലവ് (Travelling Allowance) (റോഡ് മാർഗ്ഗം)****

- 1 കി.മി മുതൽ 8 കി.മി വരെ യാത്ര ചിലവ് അനുവദിക്കുന്നത് അല്ല.
- 8 കി.മി മുതൽ 50 കി.മി വരെ ***As per Basic pay or consolidated salary, DA "ഒരു ദിവസത്തിന്"** അനുവദിക്കുന്നത് ആയിരിക്കും.
***(TA limited to DA) please see the table.**
- 51 കി.മി മുകളിൽ, കിലോമീറ്ററിന് 2 രൂപ 50 പൈസ നിരക്കിൽ (Rs.2.50) യാത്ര ചിലവ് അനുവദിക്കുന്നത് ആയിരിക്കും. + (6 Hrs to 12 Hrs, Duty time = Half DA , above 12 Hrs to 24 Hrs, Duty time = One DA)

*Basic pay (Rs)	Daily Allowance (DA)
Above 70000	Rs. 600
39000-70000	Rs. 500
25100-39300	Rs.350

(ഗവ. / എസ്റ്റബ്ലിഷ്മെന്റ് കോളേജ് അധ്യാപകർക്ക്)

****യാത്ര ചിലവ് (Travelling Allowance) (റോഡ് മാർഗ്ഗം)****

- 1 കി.മി മുതൽ 8 കി.മി വരെ യാത്ര ചിലവ് അനുവദിക്കുന്നത് അല്ല.
- 8 കി.മി മുതൽ 50 കി.മി വരെ **DA** ഒരു ദിവസത്തിന് അനുവദിക്കുന്നത് ആയിരിക്കും **TA** അനുവദിക്കുന്നത് അല്ല. **(TA Limited to DA)**
- 51 കി.മി മുകളിൽ, കിലോമീറ്ററിന് 2 രൂപ 50 പൈസ നിരക്കിൽ യാത്ര ചിലവ് **(TA)** അനുവദിക്കുന്നത് ആയിരിക്കും. **(UP and Down)**

കൂടാതെ **Daily Allowance (DA) അനുവദിക്കുന്നത് അധ്യാപകരുടെ അടിസ്ഥാന ശമ്പളം (Basic Pay) കണക്കാക്കിയാണ്**

Grade	Basic pay (Rs)	DA
Gr.I	Above 70000	Rs. 600
Gr.II (a & b)	39000-70000	Rs. 500
Gr.III & IV	25100-39300	Rs.350

കാലിക്കറ്റ് സർവകലാശാല ബി.ടെക് പ്രാക്ടിക്കൽ പരീക്ഷ നടത്തിപ്പിന്റെ Remuneration, ക്ലെയിം ചെയ്യുവാനുള്ള നിർദ്ദേശങ്ങൾ

B.TECH PRACTICAL I to IV SEMESTER	
Prescribing work	Rs.43.50 per batch
Conducting work	Rs.4.50 per candidate
B.TECH PRACTICAL V to VIII SEMESTER	
Prescribing work	Rs.85.50 (one batch) Rs.51.00 (More than one batch)
Preparing work	Rs.1.50 per candidate
Conducting work	Rs.6.00 per candidate.
B.TECH PRACTICAL VIII SEMESTER VIVA VOCE	
Viva Voce	Rs.4.50 (Minimum Rs.33.00 per day)
Thesis valuation and Viva Voce	Rs.85.50 per candidate per examiner

Note:-

TA Form: - Please enclosed with Statement of work & Practical Schedule, copy of duty certificate, copy of the appointment order, etc.

Remuneration Form: - Please enclosed with Statement of work & Practical Schedule, copy of duty certificate, copy of the appointment order, , etc

month & year of travel for
the exam.

20

- It is mandatory to fill in

Voucher No.

Debit Head 100

self Financing college (below 50 km)

date of Exam (on day exam)

Engineering
college
with
place.

IET
Kohinoor

Rupees = 350/- (Three hundred & Fifty only)

Name of Examination with month & yr.
and subject name.

It is mandatory fill in)

CERTIFICATE

General*

- 1) I certify that the amount claimed in this bill or any part thereof has not been claimed previously OR drawn from any other source.
- 2) I certify that the Road journey on..... for which mileage allowance has been claimed at the higher rates was performed in my own car Reg. No.....
- 3) I certify that I was actually present on the previous day of the practical examination for the preparation work.

*Necessary certificate should be attested with dated signature

Place : } it is mandatory to fill in.
Date :

Signature _____

Memo of Budget Allotment	Passed and Countersigned for
for the year	Rs.
Expenditure including	Date
this bill.....	
Balance.....	

Advance drawn
Balance claimed.....

Revenue
Slump

Signature of the Officer who travelled

Countersigned and certified that the days for which halting allowance is claimed were necessarily spent for conduct of University Business. The claim may be admitted

Signature..... Chairman, Board of Examiners/Question Paper setters in.....

Asu

S.O.

A.R.J.D.R.

Pre-Audit by Finance Branch

Payment by Parvoksha Bhavna

Rs. _____

(Rupees) _____

found admissible and passed for payment.

The amount paid by Cheque

No

Date

454 **SA** **A.R./D.R./J.R./E.O.**

Ass. S.O. A.B.D.R./R/C

**UNIVERSITY OF CALICUT
(PAREEKSHA BHAVAN)**

month & Year of travel for the exam.

TRAVELLING ALLOWANCE BILL FOR THE MONTH OF 20.....

- | | |
|---------------------------------|---|
| 1) Name (in block letters)..... | 5) Basic Pay/Consolidated Amount..... |
| 2) Designation..... | 6) Savings Bank A/c No..... |
| 3) Name of College..... | 7) Name of the Bank with IFSC Code..... |
| 4) Permanent Address..... | |

Voucher No.....
Month of.....
Debit Head.....

Date	Place		Mode of Convey- ance used (Special/ Rail)	Distance		Mileage Allowance for Rail/Air Journeys			Mileage Allowance for Road Journeys		Daily Allowance for Halts/Special Allowance		Total of each line	Purpose of Journey and Halt with authority (No. & Date of Communi- cation) (copy to be attached)		
	From	To		By Rail Air	By Road	Train Plane fare at..... Class	Incidental expenses for Train Travel only		Rate	Amount	Rate	Amount			Days of Business	Amount of D.A. Spl Allow- ance
	Station	Station					Rate	Amount								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		
Date of Exam. (one day exam)	self Financing college (above 51 km)															
	Engineering college with plate.	IET Kothinor	-	-	60 KM	-	-	-	2.5	150	1	1/2 DA ∴ 350 2	825	Name of Exam with month & yr. and Name of subject.		
	IET Kothinor	Engineering college with date.	-	-	60 KM	-	-	-				175				
									2.5	150	1	175	325			
													650			
Rs. 650/- (Rupees - Six hundred & Fifty only) (one day exam)																

Rs: 650/- (Rupees - Six hundred & Fifty only)
(one day exam)

CERTIFICATE

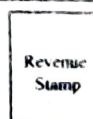
- General*
- I certify that the amount claimed in this bill or any part thereof has not been claimed previously OR drawn from any other source
 - I certify that the Road journey on..... for which mileage allowance has been claimed at the higher rates was performed in my own car Reg. No.....
 - I certify that I was actually present on the previous day of the practical examination for the preparation work.
*Necessary certificate should be attested with dated signature

Place:
Date: **It is mandatory to Fill In**

Memo of Budget Allotment
for the year.....
Expenditure including
this bill.....
Balance.....

Passed and Countersigned for
Rs.....
Date.....

Advance drawn.....
Balance claimed.....



Signature of the Officer who travelled

Countersigned and certified that the days for which halting allowance is claimed were necessarily spent for conduct of University Business. The claim may be admitted

Signature..... Chairman/Board of Examiners/Question Paper setters in.....

Assd.

S.O.

A.R./D.R.

Pre-Audit by Finance Branch

Payment by Pareeksha Bhavan

Rs.....
(Rupees..... only)
found admissible and passed for payment.

The amount paid by Cheque

No.....

Date.....

Assd.

S.O.

A.R./D.R./J.R./FO

Assd.

S.O.

A.R./D.R./J.R./CF

month 4 year of travel for
try exam

20

- Voucher No

Month of..

Debit Head

Rs. 500/- (Rupees. Five hundred only)

Note

Basic pay - Gr. 11141V $25100 - 39300 = 350$
 Gr. 11 (a4b) $39000 - 70000 = 500$
 Gr. 1 above 70000 = 600

29

name of Exam with month & year
and Name of subject.

(It's mandatory Fill in)

General*

1) I certify that the amount claimed in this bill or any part thereof has not been claimed previously OR drawn from any other source

2) I certify that the Road journey on..... for which mileage allowance has been claimed at the higher rates was performed in my own car Reg. No.....

3) I certify that I was actually present on the previous day of the practical examination for the preparation work.

*Necessary certificate should be attested with dated signature

Place } It is mandatory fill in
Date }

Signature _____

Memo of Budget Allotment
for the year.....
Expenditure including
this bill.....
Balance.....

Passed and Countersigned for
 By _____
 Date _____

Advance drawn.....

Balance claimed.....

Revenue
Stamp

Signature of the Officer who travelled

Countersigned and certified that the days for which halting allowance is claimed were necessarily spent for conduct of University business. The claim may be admitted

Signature..... Chairman/Board of Examiners/Question Paper setters in.....

Asym

S.O.

A.B.D.R.

Pre-Audit by Finance Branch

Payment by Parvatisa Bhavani

Rs. _____

(Rupees _____)

_____ only)

found admissible and passed for payment.

The amount paid by Cheque

No. _____

Date _____

4886

SQ

A.R./D.R./J.R./FO

Answer

50

A.R.D.R./J.R./CE

month & year of travel for the exam

20

- It is mandatory fill in.

Debit Head

Concours (Prap 2002)

Name of the exam with month & year, and subject name.
(It is mandatory Fill in)

Place } It is mandatory fill in.
Date }

Signature of the Officer who investigated

Signature..... Chairman Board of Examiners/Question Paper setters in

A.R./D.R.

A.R.D.R./J.R./CF